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PWYP BOARD MEETING

11 July 2023, Zoom Webinar

Attendees

PWYP UK Board Members

Alan Detheridge (AD), Treasurer

Ali Idrissa (AI)

Carlo Merla (CM), Chair

Susan Hazledine (SH)

Victoria Ibezim-Ohaeri (VO)

Invitees

Elisabeth Caesens (EC), Chair of PWYP EU

Apologies

Athayde Motta (AM)

Saswati Swetlena, (SS) GC/Board Liaison

Sihem Bouazza (SB)

Secretariat

Joseph Bardwell, Director of Communications and Campaigns (JB)

Nyree Woolston, Operations Manager (NW)

Stephanie Rochford, Director of Member Engagement (SR)

PWYP MEETING MINUTES

Recommended decisions (to be ratified via email)

- PWYP leadership: recruit an Executive Director with support from an external recruitment provider.
- Board succession: recruit two selected members with recruitment to be overseen internally.

Action	By who	By when
Develop and share a TOR for an Executive Director recruitment panel	SMT	21 July 2023
Develop and share a TOR for a recruitment agency to support the hire of an Executive Director	SMT	21 July 2023

Welcome and Introduction

CM welcomed the board. Thereafter the meeting agenda was adopted. The objective of the meeting was to:

- agree next steps regarding the leadership of the secretariat
- agree next steps on board recruitment and succession planning

No conflicts of interest were declared or noted. The board reviewed the actions from the last meeting and confirmed progress made against them. The minutes from the last meeting were accepted and approved.



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Leadership of the Secretariat

At the last meeting on 22 June, highlights, learnings and remedial actions were presented along with options for a leadership model moving forward. Since the last meeting the board has taken time to reflect on the proposals. The board took it in turns to share their thoughts and agreed that the model of a single Executive Director be retained and that the recruitment be undertaken with support from an external recruitment provider. A sub-committee of the board will be delegated with the responsibility of leading the selection of a recruitment provider and of leading the search and selection .

Board Succession Planning

Three board members are approaching the end of their tenure, which concludes in May 2024. Of these, one will be elected by the Global Council, from a list of nominations made by PWYP members and two will be selected for their skills, to ensure that all required governance expertise are present on the board. The board discussed recruitment approaches and agreed to focus efforts on recruiting two new members based on the needs of the board following a recent skills survey, but not to undertake a specific board chair recruitment. Consideration will be given to applicants who have the capacity and interest to be the next board chair.

The Executive Director recruitment will be a priority for Q3. Thereafter the recruitment of two selected members will begin in Q4. The elected member will be a priority for Q1, 2024. Appointments to the board will be made in good time to support the leadership transition.

AOB & Closing

There being no other business the meeting was adjourned.
The meeting closed at 16.00.